



Transition to Adult Services/Future Placement Planning at Chailey Heritage Foundation – An overview

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Future Placement Planning

Future Placement Planning (FPP) is the time in a young person's life when they are preparing to leave school and move into adulthood and is probably one of the most challenging periods, not only for the individual, but also for their parents or carers.

The Aims of the Process

The process aims to provide an efficient and effective system of supporting the young person and their families in considering future options and identifying a future placement that will appropriately meet the pupil's individual needs.

Through a series of Future Placement Planning meetings, the process aims to ensure the students and their families are fully aware of what their future options are and what they need to do to pursue their chosen option. The process will provide information on which agencies should be actively involved in the various stages of the planning. An emphasis will be placed throughout on working in partnership with these agencies. Planning will be centred around the individual, and explore the child or young person's aspirations and abilities, what they want to do when they leave school and what they need in order to achieve this. Whilst parents and carers will lead this process, the school team will do everything they can to support them in doing so.

How Does the Process Work?

The responsibility for convening the Annual Review lies with the Head teacher. The Head teacher will ensure that parents/carers are invited to the review, together with key members of the team around the child/young person from the school. All appropriate local services will be invited including:

- Local Authority Youth Support Services/Connexions, so that all options for continuing education and occupational training can be considered.
- Social Services, so that any parallel assessments, under the Disabled Persons (Services, Consultation and Representations) Act 1986, the NHS and Community Care Act 1990 and the Chronically Sick and Disabled Persons Act 1970 are carried out if appropriate.
- Health Authority representative.
- Any others the Head teacher considers appropriate and of course, parents, the young person and any of their friends or advisors.

Following the Year 10 Annual Review and when the pupil is approximately 16 years of age there will be a number of Future Placement Planning meetings arranged up until the pupil leaves Chailey Heritage School. The subject should be discussed ahead of this and definitely in Year 9 – and we will support this as appropriate. A focus on preparing for adulthood can start early on in the child/young person's school experience. The number of meetings will depend upon the progress of the future placement planning process and the level of support the pupil and their family requires. The meetings will draw together information from a range of individuals within and beyond school in order to plan for the young person's move to adult life.

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Structure of Meetings

- The meeting will be chaired by the Future Placement Planning Co-ordinator.
- Following the meeting the FPP Co-ordinator will distribute a report on the progress made to date. The report will highlight action points agreed at the meeting and will be distributed to all involved in the planning process for the pupil.
- The pupil's leaving date at 19 will be confirmed, ensuring all are aware of the timescale we are working within.
- Invitations for each meeting will be sent to parents/carers, Social Services, Local Education Authority, Local Authority Youth Support Services/Connexions, Health Authority and any others as appropriate. The meeting will draw together everyone who needs to be involved in planning for the young person's future.
- The meeting will allow early identification of whether funding will need to be applied for from the Education Funding Agency.
- Discussion will take place with all involved on the possible future options available.
- Contact names and addresses are available from the school to assist planning if it is agreed by the planning group that it would be supportive.
- Parents and the student will be supported in understanding how to most effectively pursue their chosen option and to secure the necessary funding for the placement.
- Between FPP meetings parents, pupils and other involved agencies are invited to contact the FPP Co-ordinator for further support, as necessary.

The Future Placement Planning process is supportive and committed to ensuring all concerned work effectively as a team. By working in this way there is a greater choice for the young person and it will ensure that they move into the most appropriate future placement that can best meet their individual needs.

Preparing the Students

Students are invited to attend their FPP meetings and are consulted at every step of the process as appropriate to their needs. Following the meeting, parents and staff are encouraged to share the FPP report with the young person.

From Year 10, young people will be involved in developing their individual person centred plan which they will bring to their FPP meetings. The plans will support them to express what is important to them for their future.

Lessons in the Hanbury Department will include work on preparing for adulthood, with an emphasis on encouraging independence and taking as much control, as is realistically possible, over decisions – both life changing and every-day.



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Students will attend an End of Year Celebration Day where they will celebrate their time at Chailey Heritage School and be wished well for their exciting next stage in life!